

The American Legion Department of Colorado

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07/01/2025

To: All District and Post Officers Legion and SAL

From: Department of Colorado Leadership

Subject: Back to Basics – Post Level Training Invitation

Dear District and Post Officers of the Legion and SAL,

As your Department Leadership, we recognize the need to provide Post, Squadron and District Officers with the tools and knowledge necessary to successfully fulfill the duties of their elected positions. To support you in this effort, we are pleased to announce the launch of our "Back to the Basics" Post Level Training sessions.

These sessions are designed to ensure that all leaders across Colorado are equipped with a consistent understanding of core Legion functions. Our goal is to enhance operational efficiency, strengthen organizational unity, and make your job as a Post or District Officer for the Legion and SAL more manageable and rewarding.

Post and District Commanders, Senior and Junior Vice Commanders, and Adjutants are strongly encouraged to attend as well as anyone wishing to learn more about how the legion operates. Sessions will be coordinated at the District level, and in some cases, in collaboration with neighboring Districts. Department Officers are currently finalizing the training dates and locations, which will be communicated shortly.

Topics to be covered include, but are not limited to:

- Post Operations & Officer Responsibilities
- Membership Growth & Retention Strategies
- Navigating and Utilizing MyLegion.org
- Effective Buddy Check/Be the One Implementation

- Building and Revitalizing a Post
- Mentorship and Leadership Development

Attendance by all Post and District Officers is highly encouraged. If an officer is unable to attend, please ensure a representative is present in their place. If a member would like to attend a different session location all they need to do is RSVP to the corresponding venue. These sessions are a valuable opportunity to align our efforts and refresh our commitment to serving veterans, their families, and our communities.

We look forward to seeing you there and working together to strengthen The American Legion in Colorado—starting with the basics. There is no charge to attend these training sessions.

For God and Country,

Department Commander

Mike Crow

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